

STANLEY COUNTY

CONDITIONAL USE PERMIT _____ REZONING REQUEST _____

(Print of Type)

APPLICATION #: _____

NAME: _____

ADDRESS: _____

DAYTIME PHONE #: _____

PROPERTY ADDRESS: _____

SECTION: _____ TOWNSHIP: _____

LEGAL: _____

EXISTING USE OF PROPERTY: _____

PRESENT ZONING CLASSIFICATION: _____

PROPOSED ZONING CLASSIFICATION: _____

REASON FOR REQUEST: _____

LIST SPECIFIC HARDSHIPS: _____

Applications for Conditional Use Permits and/or Rezoning Requests will not be accepted until the following information has been provided by the applicant:

- A) Detailed site Plan (Refer to handout)
- B) Location and Use of Adjacent Structures
- C) Application Fee

SCHEDULED FOR PLANNING COMMISSION ACTION (Date): _____

SCHEDULED FOR BOARD OF ADJUSTMENT ACTION (Date): _____

*TENTATIVE DATE (IF APPEALED): Final date announced at Planning Commission Meeting: _____

APPLICATION FEE: _____ CHECK #: _____ RECEIPT #: _____

The undersigned acknowledges/declares that all the facts and representations stated in this application are true and by signing, acknowledges the cost and the procedure for the processing of the application and certifies that the property described by the provided legal description, is not tax delinquent.

Name of Applicant/Owner

Signature of Applicant/Owner

Date

SITE PLAN REQUIREMENTS

A site plan should show both existing and proposed features of the property. This may include site features such as topography, drainage, lot lines and streets; site limitations such as flood plains and wetlands; land use features such as buildings, storage areas, driveways and access from a public right-of-way, parking areas, signs and utilities; and aesthetic features such as landscaping and screening. You may also need to include such aspects as the wastewater treatment area or location of a well. The plan should also show all applicable dimensions.

The plan need not be drafted by a professional draftsman, however, it must be both clear and legible. It must include a north arrow, should be drawn to scale, and must include all applicable features of the property. You should include all the information which would help explain your proposal.

The site plan must be submitted along with the Variance, Rezoning or Conditional Use Permit Application. An inadequately prepared site plan may result in the deferral of the application until an appropriate plan has been completed.

Remember, the plan should answer any of the questions about the proposal. When preparing your site plan make sure that the plan:

- Is drawn to scale
- Includes a north arrow
- Includes property lines
- Shows all dimensions of the lot and structures
- Shows appropriate topography
- Shows site limitations
- Includes all structures (existing and proposed) and setbacks from property lines
- Includes appropriate roads, driveways, or parking areas
- Includes any proposed storage areas
- Shows appropriate utilities or wastewater systems, and;
- Is CLEAR and LEGIBLE!

